

~~CONFIDENTIAL~~

Report for Week Ending 29 August 1956  
from  
FORMS MANAGEMENT BRANCH

Pending Projects  
DD/S AREA

25X1A9a

1. Forms Contract [REDACTED] - Preparation and handling tests have been completed. Results of the artificial aging and porosity tests, that GPO is conducting, ~~are~~ expected within a few days. After running tests this Friday and the completion of price comparison based on the basis of last years business it is expected that an award will be made within the next ten (10) days.
2. Proposed Revision "Biographic Data Form", Form No. 38-48a [REDACTED] - 25X1A9a  
Final changes are being made and procurement of same is expected very soon.

Agency-Wide

25X1A8a

25X1A9a

25X1A9a

25X1A9a

1. "Official Dispatch Forms and Continuation Sheets" - Forms 53, 53a, 53b, and 53c [REDACTED] - Final coordination with [REDACTED] DD/P [REDACTED] and OC [REDACTED] has been completed. The prototype order has 25X1A9a been forwarded to Logistics for procurement. When these forms are received they will be tested in several selected areas under the monitorship of Mr. [REDACTED].

General Information

1. Listing of all Forms under the Old Numbering System - [REDACTED] - 25X1A9a  
All Area Records Officers have been furnished a list of all forms under the old numbering system which are pertinent to their particular office. They have been requested to review these listings and determine if they are obsolete or active. To date three (3) replies have been received. Six (6) forms have been obsoleted.

COMPLETED ACTIONS SUMMARY

<u>TYPE</u>	<u>DD/I</u>	<u>DD/P</u>	<u>DD/S</u>	<u>STOCK</u>	<u>TOTAL</u>	<u>NUMBER OF COPIES</u>
New	-	-	2	4	6	79,050
Revision	2	1	1	1	5	35,000
Reprint	1	2	3	4	10	69,450
Total	3	3	6	9	21	183,500

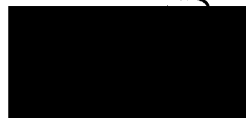
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PENDING ACTIONS SUMMARY

<u>TYPE</u>	<u>DD/I</u>	<u>DD/P</u>	<u>DD/S</u>	<u>STOCK</u>	<u>TOTAL</u>
New	-	3	10	-	13
Revision	2	2	14	2	20
Reprint	-	2	-	18	20
Total	<u>2</u>	<u>7</u>	<u>24</u>	<u>20</u>	<u>53</u>

Redesignated - 1  
Obsoleted - 5

Backlog is approximately 2½ weeks.



25X1A9a